

# Full-Day Camps at the Denver Museum of Nature & Science

## Commonly Asked Questions

### What do I need to do to prepare for Summer Camp?

Please complete registration by filling out emergency information for each camper. an Emergency Card and Immunization Record for each child (the emergency card will be sent out to participants via a link on the registration confirmation email, which will come from DMNS Ticketing Store). The Immunization Record must be on a state approved form (<https://drive.google.com/file/d/0B1APzFY8UYR6N0IyX19iVTVmdTg/view>).

### What grade do I register my camper for?

Curriculum is designed for children entering into the grades listed for each camp. For instance, if we list a camp as a K-1 camp, it is intended for kids entering Kindergarten or first grade.

### What should I send with my child?

- ❖ a sack lunch including a drink (the museum does not provide refrigeration)
- ❖ water bottle labeled with your child's name (water bottles not labeled will be labeled with permanent marker by camp staff)
- ❖ comfortable, closed-toe shoes (no sandals)
- ❖ sunscreen (labeled with your child's full name)
- ❖ hat/sun glasses
- ❖ sweatshirt or jacket
- ❖ change of clothes
- ❖ backpack or tote bag

### What will Denver Museum of Nature & Science provide?

Along with a camp t-shirt, each day's activities, and activity materials, your child will be given a snack each day. If your child has food allergies or preferences, please send a snack with your child.

In the event that your child's sunscreen is not readily available, DMNS will provide: Rocky Mountain Sunscreen Sport SPF 30 if you gave permission on the Emergency Card.

### How do I drop-off and pick-up my child?

There are two ways to drop off or pick up your children! Curbside check-in and out **OR** parking and checking in with instructors at the south side of the Museum. On Monday mornings, all parents will need to drop off in person by parking and checking in directly with teachers. You will be directed to park along the road on the south side of the Museum.

### How does Curbside work?

Curbside Drop off/Pick up will be available every morning and afternoon except Monday morning. Remain in your car for curbside check-in and out, on the **SOUTH** side of the Museum

Curbside check-in cars **must enter off of 22nd Ave.** Follow posted signs to the drop off area.

- **Drivers may not leave their car unattended** at the curbside drop off & pick up zone.
- Museum staff will **meet you at your car** to check your child in or out.
- Please unload children from the **passenger side of the car** only.
- **Please have your children stay buckled in their seats until we open the door for you.**

- Please have your **picture ID ready** for check out before you approach curbside pickup.
- If you need to speak with the teacher, you must park in a designated area and walk to the check-in area on the **SOUTH** side of the Museum.
- Curbside check-in is not available for Early or Late Care.

Children must be signed out each day by one of the adults listed on your child's Emergency Card. Photo ID is required every day in order to pick up a child.

Drop-off will occur from 8:45 - 9 a.m. If your child arrives after the scheduled drop-off time, please park and bring your child to the security desk, inside the staff and volunteer entrance near the flag pole on the north side of the Museum. A camp representative will be contacted to meet you to sign in and escort the child to the correct camp.

Pick-up will occur every day from 3:15 - 3:45 p.m. If you arrive after that, your child will be in Late Care. If you are running late, please call 303-370-6455 to let us know you're coming.

Early Morning Drop-off and Late Check-out are available for an additional \$45/week for each, if you need to extend the day for your child. Please note, Early and Late Care fill quickly and we recommend registering when you initially register for camp.

### **What is Early and Late Care?**

**Early Morning Check-In** is from 7:30 - 9 a.m. Early Morning Check-In will be in or near the Morgridge Family Exploration Center. Please enter from the North, through the staff/volunteer entrance, and walk past the escalators toward the Morgridge Family Exploration Center.

**Late Check-Out** is from 3:30 - 5 p.m. Late Check-out will be in or near the Morgridge Family Exploration Center. Please enter from the North, through the staff/volunteer entrance, and walk past the escalators toward the Morgridge Family Exploration Center.

Sessions include free time, board games, crafts and active games – all in a relaxed, fun atmosphere supervised by trained Children's Programs staff. *Weekly sessions only.*

### **Late/Early Drop Pick Up Policy**

Camp ends at 3:30 each day. If parents do not pick up their children by the time curbside checkout has completed for the day (3:45 p.m.), camp staff will begin calling parents, emergency contacts, and if needed, the police.

Early Care begins at 7:30 a.m. and Late Care ends at 5 p.m. If children are dropped off too early or picked up too late, parents will be charged a fee. At 5 p.m., parents will be automatically charged a \$5.00 fee. For each minute past 5 p.m., an additional \$1.00 will be charged. These fees are payable by cash or check (made out to the Museum) due the following day of camp.

### **How do I get there?**

Denver Museum of Nature & Science is located at 2001 Colorado Blvd. Denver, CO 80205. Directions to the museum can be found on our website at [www.dmns.org](http://www.dmns.org).

### **Who will be supervising my child?**

Each group will be supervised at all times by trained adult educators. All educators have previous experience working with children. Throughout the week, your child may also work with Denver Museum of Nature & Science's staff. Additionally, Teen Volunteers will assist the group with activities.

### **How do I know what my child will be doing during the week?**

At the beginning of the week, you will be provided with a schedule of camp activities. If you would like to know more about specific activities, please call the Children's Programs line at 303-370-6455.

*Friday afternoons will be wet and wild with a few hours at the end of the day for outdoor water activities! Send your campers with clothes you don't mind getting wet, comfy shoes, a towel, and sunscreen!*

### **What if I need to contact Denver Museum of Nature & Science or my child during the session?**

Please call 303-370-6455 or 303-370-6343 and the staff member who answers will be able to assist you and/or locate your child.

### **What happens in case of emergencies?**

Camp staff and many Denver Museum of Nature & Science's staff members are trained in CPR and First Aid and are able to deal with emergencies as they occur. Should your child need medical attention, we will follow the information provided on your Emergency Card. Parents will be notified of any incident, regardless of its severity.

### **What if my child needs to take medicine at camp?**

If possible, please administer medication to your child outside of camp hours. If it is necessary for your child to be receiving prescription or over-the-counter medication during camp, your child's physician must complete a Medication Authorization Form, found at [www.dmns.org/learn/children/summer-day-camps-2018/](http://www.dmns.org/learn/children/summer-day-camps-2018/). Please note that medication can be dispensed only on written order or a prescription from a physician to the child's parent or guardian, or to the camp, with knowledge and written consent of the parent or guardian. Medication must be kept in the original container. Prescription medicine containers must bear the original pharmacy label that shows the prescription number, name of medication, date filled, physician's name, child's name, and directions for dosage.

In order to distribute medication to your child, we must receive the Medication Authorization Form a minimum of two weeks prior to the start of child's camp session. Upon review of the form, it may be necessary to meet with the parent to develop a Health Plan.

### **What if we can no longer attend camp?**

**All sales are final.** The Museum has a "no refund" policy. Full refunds will be given only if the Museum cancels a camp.

### **Who should I contact if I have a concern or complaint about Denver Museum of Nature & Science Summer Camps?**

Please feel free to contact the camp director at 303-370-8315 with any concerns about your child's experience at Denver Museum of Nature & Science's Summer Camps. If you wish to file an official complaint, please contact the Colorado Department of Human Services; 1575 Sherman St., Denver, Colorado; 80203-1714; 303-866-5958.

### **How can I report child abuse?**

If the suspected abuse occurred at Denver Museum of Nature & Science's Summer Camps, please contact the Denver Department of Social Services (720-944-3666), Denver Police Department (720-913-6022) or other law enforcement agency in Denver County. If the suspected abuse occurred at a site other than Denver Museum of Nature & Science's Summer Camps, please contact the department of social services in the county in which the child resides or the local law enforcement agency in the community where the incident occurred.

If you have additional questions, please feel free to contact us at Children's Programs 303-370-6455 or [childrens.programs@dmns.org](mailto:childrens.programs@dmns.org).